PATTERSON'S POINSETTIAS ORDER FORM

NAME: _____ **EMAIL ADDRESS:** _____

PHONE NUMBER: _____

ADDRESS: _____

_____

CONTACT NAME: _____

PHONE: (DAY) _____ **(EVENING)** _____

CHECK ONE: ☐ **DELIVERY ($30 PER STOP WITHIN 30 MILES, $2 + PER MILE AFTER 30 MILES)**

☐ **PICKUP (FREE)**

DELIVERY OR PICKUP DATE: _____ **DELIVERY OR PICKUP TIME:** _____

SPECIAL INSTRUCTIONS: _____

DIRECTIONS: _____

_____

AMOUNT	POT SIZE	COLOR	NUDE	FOIL COLOR	BOW COLOR

Poinsettias:

Pot Sizes:
6”
8”
10” Hanging Garden

Poinsettia Colors:
Robyn Red
Alaska White
Polly's Pink
Superba Marble
Superba New Glitter
Winter Rose
Ice Punch

Foil Colors:
Green
Gold
Pink
Silver

Bow Colors:
Red
Pink
White
Burgundy

For Office Use Only
____ Order Form
____ Enter in Famous
____ Write Famous # on Order Form
____ Print Delivery Invoice
____ Add to Poinsettia Order Spreadsheet
____ Ship Labels for Order to Update Inventory
____ Create Invoice in Square using Famous #
____ Add Order to Google Calendar
____ Send Copy of Order Form, Delivery Invoice & Square Invoice to Greenhouse
____ Send Original Order Form

For Greenhouse Use Only
____ Flags to Pull Order
____ Sticky for Paper & Bows
____ Add Order to Calendar
____ Call to Set up Delivery Time

Email: poinsettias@pattersonfarminc.com **Phone: 704-857-5242**